



# Foresteers Outdoor Preschool

## Communication with Parents Policy

Reviewed January 2026

Reviewed by Hayley Smith - Preschool Manager

### **Aim**

At Foresteers Outdoor Preschool we want to ensure we can work very closely with parents. To achieve this, we have the following communication methods in place.

### **Methods of communication**

#### Personal Contact:

- Each day on collection of a child, a staff member will provide a brief handover to the parent/carer.

#### Records:

- We have elected to use Tapestry Online Learning Journals which means we can on a daily basis record photos and observations of the children, which can be accessed immediately by the parents. Parents can also contribute their own observations of the children which will greatly assist us in building up a bigger picture of the children's development, permitting the most accurate assessment and evaluation of their progress.

#### Planning:

- Staff primarily focus on 'personalised learning through the forest school ethos', whereby our educators see teachable moments throughout the day and through meaningful interactions, extend on the child's interest and plan accordingly.

#### Formal meetings:

- We hold parent evenings and invite all parents/carers to come and discuss their child's term in detail with their key person and the Preschool Manager.

#### News and updates:

- We send out a half termly newsletter, this provides details of the learning opportunities and activities from the week. It can be accessed through email, also parents hub app.

#### Feedback:

- We will regularly request feedback from parents, carers and staff at Foresteers Outdoor Preschool and will use this feedback to assess our service and modify any aspects of preschool which can be improved.

**This policy was adopted  
on  
1st January 2026**

**Signed on behalf of the  
preschool  
Hayley Smith**

**Date for review  
December 2026**